



MEETING OF MAYOR AND COUNCIL
MINUTES-NOVEMBER 14, 2022
7:00PM

***MEETING CALLED TO ORDER – SALUTE TO THE FLAG – MOMENT OF SILENCE**
Mayor Slavicek called the meeting to order at 7:20pm. All in attendance stood and Pledged Allegiance to the Flag. A moment of silence was observed for the men and women in our military protecting our freedom and in honor of Veteran’s Day.

***CALLING OF THE ROLL:**

- Mayor Slavicek
- Councilman Reid
- Councilman Dzingleski - absent
- Councilman Duffy
- Councilman Karczewski
- Councilman Stasi – absent

Also in attendance was Business Administrator Salvatore Masucci and Borough Attorney Joseph Youssouf.

***OPEN PUBLIC MEETINGS ACT STATEMENT**

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

***PUBLIC PORTION**

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules of Govern adopted on January 4, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with intent to harass will be tolerated. If such behavior occurs, then that individual

member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

No public comments.

*ACCEPTANCE OF MINUTES – October 19, 2022

MOTION – Councilman Duffy SECONDED – Councilman Reid
ROLL CALL: 3-0

*CONSENT AGENDA

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

- 2022- 142: Appointment of Borough Registrar – Melissa Hallerman
- 143: Transfer of Appropriation Reserves No. 1
- 144: Authorization of Award for Paving of Locust Drive
- 145: List of Paid Bills
- 146: Transfer of Construction – Locust Dr.
- 147: Agreement to Renew Membership for Joint Insurance Fund

MOTION – Councilman Karczewski SECONDED – Councilman Duffy
ROLL CALL: 3-0

*REPORTS – Mayor, Committees, Attorney, Administrator

Mayor Slavicek thanked everyone for their efforts for a successful Hayrides and Bonfire event. He read an email from an anonymous resident expressing concerns of rules being followed and codes being enforced. The Mayor will be following up with the Jamesburg Police Department and the Code Enforcer. Many Holiday events will be coming up in the community: Tree Lighting, Cookies with Clause, Senior Dinner and Menorah Lighting. The Mayor commended the Public Works department for doing a great job with the fall clean up. The Mayor, Business Administrator, Borough Clerk, and Director of Public Works will be attending the League of Municipalities.

Councilman Karczewski gave an update on Public Safety and thanked everyone that attended the Coffee and Conversation with the Council.

Councilman Reid thanked everyone for re-electing him.

Councilman Duffy congratulated Councilman Reid on his re-election and Borough Clerk for becoming a CMR.

*CLOSED SESSION – Resolution passed pertaining to the Matters: Attorney/Client Privilege and Contract Negotiations.

MOTION – Councilman Duffy SECONDED – Councilman Reid
ROLL CALL: 3-0

*OPEN SESSION

MOTION – Councilman Duffy

ROLL CALL: 3-0

SECONDED – Councilman Reid

*ADJOURNMENT

There being no further business, a MOTION to adjourn the meeting was made by Councilman Reid and SECONDED by Councilman Dufy at 7:46pm. All were in favor.

A handwritten signature in cursive script, appearing to read "Melissa Hallerman".

Melissa Hallerman
Acting Municipal Clerk

RESOLUTION

#2022 - 142

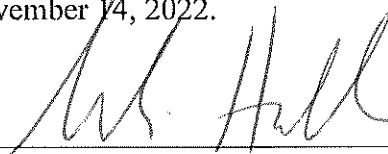
APPOINTMENT OF BOROUGH REGISTRAR-MELISSA HALLERMAN

BE IT RESOLVED, The Borough of Helmetta shall recognize Melissa Hallerman as of October 28th as the Registrar for the Borough. Ms. Hallerman successful completed 11 on-line courses with an exam after each course. In addition, passed a comprehensive final exam required by the state.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski						✓
Duffy		✓	✓			
Karczewski	✓		✓			
Reid			✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 14, 2022.



MELISSA HALLERMAN
Acting Municipal Clerk

RESOLUTION

2022-143

A RESOLUTION AUTHORIZING YEAR 2022 BUDGET TRANSFERS NO. 1

WHEREAS, there are 2022 Budget Accounts which require more funding due to circumstances not know in the beginning of the year; and

WHEREAS, there will be excess balance in the budget accounts in which the expenditures will be less than projected at the beginning of the year, and

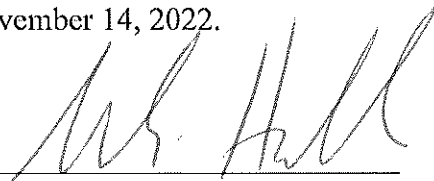
NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Helmetta that the following 2022 Budget Transfer be authorized and made on the record and accounts of the Borough:

	Budget Account	From	To
2-01-20-705-010	Finance S&W	\$3,000.00	
2-01-20-712-020	Legal Services OE	\$9,000.00	
2-01-42-855-010	Municipal Court S&W	\$3,000.00	
2-01-20-120-020	Municipal Clerk OE		\$500.00
2-01-20-701-020	Administration OE		\$500.00
2-01-28-795-020	Recreation OE		\$2,500.00
2-01-31-825-020	Electricity		\$4,500.00
2-01-31-826-020	Streets/Lights		\$4,500.00
2-01-31-829-020	Natural Gas		\$2,500.00

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski						✓
Karczewski	✓		✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 14, 2022.



MELISSA HALLERMAN
Acting Municipal Clerk

**BOROUGH OF HELMETTA
RESOLUTION #2022-144**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING THE AWARD OF A
CONTRACT TO S & G PAVING, INC. FOR THE 2021 LOCUST DRIVE NJ DOT ROAD
IMPROVEMENTS PROJECT IN AN AMOUNT NOT TO EXCEED \$141,297.43**

WHEREAS, the Borough of Helmetta (the "Borough") issued an invitation to bid on the Locust Drive 2021 NJDOT Road Improvement Project (the "Project"), including the instruction for bidders to submit a sealed bid; and

WHEREAS, the Borough Engineer has determined that the lowest responsible bidder to submit a conforming bid for the Project is S & G Paving, Inc, of Jamesburg, New Jersey, with a base bid of \$141,297.43; and

WHEREAS, the Borough Attorney has reviewed S & G Paving's bid and has found it to be legally sufficient; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to award the contract for the Project to S & G Paving, Inc. as the lowest responsible bidder submitting a conforming bid in accordance with the LPCL.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Helmetta that the Locust Drive 2021 NJDOT Road Improvement Project is hereby awarded to S & G Paving, Inc. And that the Mayor is hereby authorized to execute a contract, in a form legally acceptable to the Borough Attorney, to S & G Paving, Inc. in an amount not to exceed \$141,297.43 and in accordance with the bid proposal submitted by S & G Paving, Inc. Upon certification of funds by the Chief Financial Officer;

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. S & G Paving, Inc.
- b. Borough Chief Financial Officer
- c. Joseph Youssef, Borough Attorney

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski						✓
Karczewski	✓		✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 14, 2022.



MELISSA HALLERMAN
Acting Municipal Clerk



REMINGTON
& VERNICK
ENGINEERS

429 Route 79, Suite 21
Morganville, NJ 07751
O: (732) 955-8000
F: (732) 591-2815

November 1, 2022

Melissa Hallerman, Acting Municipal Clerk
Borough of Helmetta
51 Main Street
Helmetta, New Jersey 08828

Re: **Borough of Helmetta**
2021 NJDOT Locust Drive Improvements
Recommendation of Award
RVE File: 1206-T-089

Dear Ms. Hallerman:

On November 1, 2022, the Borough of Helmetta received bids for the above-mentioned project. A bid tabulation is enclosed for your use. The following bids have been received and reviewed by our office:

1.	S & G Paving, Inc. Jamesburg, NJ	Base Bid Amount:	\$141,297.43
2.	Meco, Inc. Clarksburg, NJ	Base Bid Amount:	\$160,473.50
3.	S Brothers, Inc. South River, NJ	Base Bid Amount:	\$197,472.86
4.	Black Rock Enterprises, LLC Old Bridge, NJ	Base Bid Amount:	\$205,000.00

Our review of the bids indicates that the totals are mathematically correct. The submitted bid proposals contain all required documentation properly executed in accordance with the requirements of the bid specifications.

We are familiar with the work of the apparent low bidder, S & G Paving, Inc. and find them to be satisfactory. We recommend that the contract for the contract be awarded to S & G Paving, Inc. in the amount of \$141,297.43, contingent upon the Borough Solicitor's review, available funding and NJDOT approval of award. **Please note that this project must be awarded on or before 11/16/2022 in order for the Borough to retain NJDOT grant funding.**

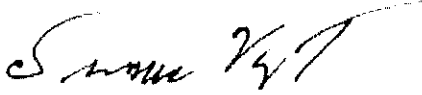
Our office is forwarding copies of the bid submissions to the Solicitor for review.

Should you have any questions or concerns regarding this matter, please contact our Morganville office at (732) 955-8000.

Borough of Helmetta
2021 NJDOT Locust Drive Improvements
Recommendation of Award

Page 2

Very truly yours,
REMINGTON & VERNICK ENGINEERS

A handwritten signature in black ink, appearing to read "Terence M. Vogt". The signature is written in a cursive style with a long horizontal line extending to the right.

Terence M. Vogt, PE, PP, CME.
Principal, Regional Manger

TMV/tg

Enclosure

cc: Mayor Christopher Slavicek
Salvatore Masucci, Borough Administrator
Gerard Stankiewicz, Auditor
Denise Marabello, CFO
Joseph Youssef, Esq., Borough Solicitor
Ruben Tursi, Jr., NJDOT
Jeff Fedorchak, PE
George Allan, Chief Inspector



BID TABULATION

PROJECT NAME:
2021 NJDOT Locust Drive Improvements
PROJECT NUMBER:
1206-T-089
CLIENT:
Borough of Hightstown

S & G Paving, Inc.
224C Forsgate Drive
Jamesburg, NJ 08831
Ph: 732-521-1936

Meco, Inc.
P.O. Box 536
Clarksburg, NJ 08510
Ph: 609-443-4344

S. Brothers Inc.
P.O. Box 317
South River, NJ 08882
Ph: 732-446-3390

Black Rock Enterprises LLC
1316 Englishtown Road
Old Bridge, NJ 08857
Ph: 732-967-6400

BASE BID

#	DESCRIPTION	QUANTITY & UNITS
1	Inlet Filter, Type 2, 4' x 4'	1 UN
2	Silt Fence	2000 LF
3	Traffic Cones	20 UN
4	Drums	20 UN
5	Construction Signs	2 UN
6	Traffic Directores, Flaggers	40 HR
7	Police Officers and Vehicles	10000 Allowance
8	Asphalt Adjustment	5000 Dollar
9	Fuel Adjustment	5000 Dollar
10	Clearing Site	1 LS
11	Roadway Excavation, Unclassified	700 CY
12	Hot Mix Asphalt, Mix 9.5M64 Surface Course, 2" Thick	250 TNS
13	Hot Mix Asphalt, Mix 19M64 Base Course, 4" Thick	500 TNS
14	Dense Graded Aggregate, 6" Thick	2125 SY
15	Tack Coat	250 GAL
16	Polymerized Joint Adhesive	44 LF
17	Extension Ring for Existing Manhole, 4' Diameter	8 UN
18	Reset Water Valve Box	1 UN
BASE BID SUBTOTAL:		\$141,297.43

UNIT PRICE	TOTAL
\$0.01	\$0.01
\$0.01	\$20.00
\$0.01	\$0.20
\$0.01	\$0.20
\$0.01	\$0.02
\$40.00	\$1,600.00
\$1.00	\$10,000.00
\$1.00	\$5,000.00
\$1.00	\$5,000.00
\$19,000.00	\$19,000.00
\$0.01	\$7.00
\$130.00	\$32,500.00
\$100.00	\$50,000.00
\$6.00	\$12,750.00
\$6.00	\$1,500.00
\$5.00	\$220.00
\$400.00	\$3,200.00
\$500.00	\$500.00
\$160,473.50	

UNIT PRICE	TOTAL
\$50.00	\$50.00
\$1.25	\$2,500.00
\$1.00	\$20.00
\$1.00	\$20.00
\$150.00	\$300.00
\$0.01	\$0.40
\$1.00	\$10,000.00
\$1.00	\$5,000.00
\$1.00	\$5,000.00
\$9,707.85	\$9,707.85
\$10.00	\$7,000.00
\$175.00	\$43,750.00
\$150.00	\$75,000.00
\$0.01	\$21.25
\$5.00	\$1,250.00
\$1.00	\$44.00
\$100.00	\$800.00
\$10.00	\$10.00
\$197,472.86	

UNIT PRICE	TOTAL
\$0.01	\$0.01
\$0.01	\$20.00
\$3.00	\$60.00
\$0.01	\$0.20
\$100.00	\$200.00
\$0.01	\$0.40
\$1.00	\$10,000.00
\$1.00	\$5,000.00
\$1.00	\$5,000.00
\$34,500.00	\$34,500.00
\$0.01	\$7.00
\$200.00	\$50,000.00
\$178.00	\$89,000.00
\$0.01	\$21.25
\$8.00	\$2,000.00
\$1.00	\$44.00
\$200.00	\$1,600.00
\$20.00	\$20.00
\$205,000.00	

BOROUGH OF HELMETTA

51 MAIN STREET
HELMETTA, NJ 08828

CERTIFICATION OF AVAILABILITY OF FUNDS

DATE: November 14, 2022

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:30-14.5, and any other applicable requirement, I, Denise Marabello, Chief Financial Officer of the Borough of Helmetta, County of Middlesex, State of New Jersey, have ascertained that there are available funds in the grant for the contract to be awarded to S Brothers, Inc in the amount of \$141,297.43.



Denise Marabello

RESOLUTION

#2022-145

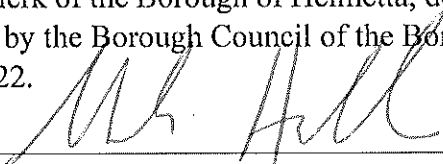
PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski						✓
Karczewski	✓		✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the November 14, 2022.



Melissa Hallerman
Acting Municipal Clerk

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
22-00591	10/14/22	AMAZON CAPITAL SERVICES	1 2 COFFEE MAKERS-COMM CTR	192.00	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/14/22	10/14/22	10/14/22	1104-13KD69XR
22-00592	10/14/22	AUTOZONE STORES LLC	1 2 BRAKES-350 TRUCK	83.38	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	640354281
			2 1-DEGREASER	6.79	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	640354281
			3 2-C CLAMPS FOR BRAKES	24.88	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	640354281
			4 4-SPRAY LUBRICANT	29.30	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	640354281
				144.35									
22-00593	10/14/22	AUTOZONE STORES LLC	1 1-OIL FILTER	8.09	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	6450352582
			2 1-MULTIMETER	35.99	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	6450352582
			3 1-DIESEL EXHAUST FLUID	20.45	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	6450352582
			4 2-OIL FILTERS	17.18	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	6450352582
			5 1-TAMPER STAR BIT	11.99	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	6450352582
			6 2-15W40 OIL	90.24	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	6450352582
			7 2- PAINT FOR WHEELS	37.98	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	6450352582
				221.92									
22-00595	10/14/22	BETTER LIVING	1 3-CAULK FOR STORM DRAIN	31.47	2-01-26-765-020	B	STREETS & ROADS OE		R	10/14/22	11/04/22	10/14/22	A560543
22-00597	10/14/22	CIRCLE JANITORIAL SUPPLIES	1 2-PAPER TOWELS	58.60	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/14/22	11/04/22	10/14/22	
22-00598	10/14/22	HOME DEPOT	1 1-FLASHLIGHT	27.97	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/14/22	11/04/22	10/14/22	0918000279026
			2 1-SUPERWELD	10.28	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST		R	10/14/22	11/04/22	10/14/22	09180005102686
			3 PLEXIGLASS	45.98	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST		R	10/14/22	11/04/22	10/14/22	09180005102686
			4 1-HUSKY BAGS	29.97	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST		R	10/14/22	11/04/22	10/14/22	09180005232475
			5 1-WASP SPRAY	13.94	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST		R	10/14/22	11/04/22	10/14/22	09180005105234
			6 1-HANGING FOR LOGO	6.86	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST		R	10/14/22	11/04/22	10/14/22	09180005105234
				135.00									
22-00599	10/14/22	EAST BRUNSWICK SUPPLY, INC.	1 5-1 INCH RISER	134.55	2-05-55-500-021	B	WATER OPERATING OE		R	10/24/22	11/04/22	10/24/22	
			2 5-2 INCH RISER	175.50	2-05-55-500-021	B	WATER OPERATING OE		R	10/24/22	11/04/22	10/24/22	
			3 5-3 INCH RISER	228.15	2-05-55-500-021	B	WATER OPERATING OE		R	10/24/22	11/04/22	10/24/22	

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00599	10/14/22	EAS02	EAST BRUNSWICK SUPPLY, INC.		Continued								
4		1-PVP PIPE		105.92	2-05-55-500-021	B	WATER OPERATING OE		R	10/24/22	11/04/22		
5		1-PVC HACK SAW		32.44	2-05-55-500-021	B	WATER OPERATING OE		R	10/24/22	11/04/22		
				676.56									
22-00600	10/17/22	HDS01	CORE & MAIN LP	325.00	2-05-55-500-021	B	WATER OPERATING OE		R	10/17/22	11/10/22		2584782
1		Curb Box											
22-00601	10/17/22	ELE01	ELECTRONIC MEASUREMENT LABS										
1		2-MSA ALTAIR PART		1,926.00	2-01-25-749-020	B	FIRE DEPARTMENT OE		R	10/17/22	11/04/22		
22-00602	10/17/22	FIR16	FIREFIGHTER ONE										
1		16" VALOR BATTERY		4,371.80	2-01-25-749-020	B	FIRE DEPARTMENT OE		R	10/17/22	11/04/22		
22-00608	10/24/22	AWAZ0005	AMAZON CAPITAL SERVICES										
1		CABINET KEYS		10.10	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/24/22	11/04/22		137N-K1YR-TJXD
2		TRAP STRAPS		83.76	2-01-26-315-020	B	VEHICLE MAINT-PUBLIC WORKS		R	10/24/22	11/04/22		137N-K1YR-TJXD
3		CABINET KEYS		13.35	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/24/22	11/04/22		14XW-HP16-D6JX
				107.21									
22-00609	10/24/22	PRI02	PRINCETON FUEL OIL										
1		FUEL PURCHASE		383.91	2-01-31-830-020	B	FUEL OIL PURCHASE		R	10/24/22	11/04/22		F1158903
22-00610	10/24/22	TRA04	TRAP ROCK INDUSTRIES LLC										
1		ROCKITE		343.80	2-01-26-765-020	B	STREETS & ROADS OE		R	10/24/22	11/07/22		8142741
22-00611	10/24/22	PRE03	PRECISION ANALYTICAL SVCS, INC										
1		COLIFORM BACTERIA ANALYSIS		37.00	2-05-55-500-021	B	WATER OPERATING OE		R	10/24/22	11/04/22		66777
22-00613	10/24/22	ENCON005	ENCON SERVICE COMPANY										
1		COMM CTR UNIT REPAIR		509.76	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/24/22	11/04/22		36936
2		AC 3 LEAKING UNIT COMM CTR		705.00	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/24/22	11/04/22		36524
3		BORO HALL REPAIR UNIT 2ND FLR		925.00	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/24/22	11/04/22		36036
4		UNIT 6 BORO DOWN		346.61	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/24/22	11/04/22		37541
				2,486.37									
22-00614	10/24/22	HOM02	HOME DEPOT										
1		10-WOOD FOR PARK BENCHES		255.20	2-01-28-796-020	B	PARKS OE		R	10/24/22	11/04/22		09180000156331
2		1-ORBITAL SANDER		139.00	2-01-28-796-020	B	PARKS OE		R	10/24/22	11/04/22		09180000156331

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00628	10/25/22	HOM02	HOME DEPOT										
			1 1 BIG WHEEL CART	199.00	2-05-55-500-021	B	WATER OPERATING OE		R	10/25/22	11/04/22		
			2 1-WET/DRY VAC	219.00	2-05-55-500-021	B	WATER OPERATING OE		R	10/25/22	11/04/22		
			3 HAND TOWEL FOR CURB STOPS	11.48	2-05-55-500-021	B	WATER OPERATING OE		R	10/25/22	11/04/22		
			4 2PK BATTERIES	279.00	2-05-55-500-021	B	WATER OPERATING OE		R	10/25/22	11/04/22		
			5 1-POWER INVERTER	149.00	2-05-55-500-021	B	WATER OPERATING OE		R	10/25/22	11/04/22		
			6 RAGS	25.96	2-05-55-500-021	B	WATER OPERATING OE		R	10/25/22	11/04/22		
			7 2 BAG FERTILLIZER	74.97	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	10/25/22	11/04/22		
				<u>938.41</u>									
22-00629	10/25/22	MCI01	Middlesex Cty Improvement Auth										
			1 SINGLE FAMILY HOUSEHOLD	2,835.36	2-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM		R	10/25/22	11/04/22		AR039818
			2 BRUSHTO CTY/MUNICIPAL SITE	148.00	2-01-43-786-020	B	MIDDLESEX CO RECYCLING PROGRAM		R	10/25/22	11/04/22		AR039834
				<u>2,983.36</u>									
22-00630	10/25/22	MCU01	Middlesex Cty Utilities Auth										
			1 DUMP CHARGES-SEPT 2022	5,487.30	2-01-32-837-020	B	LANDFILL/DISPOSAL SOLID WASTE		R	10/25/22	11/04/22		
22-00631	10/25/22	REM01	REMINGTON & VERNICK ENGINEERS										
			1 INVOICE# 1206T089-3	9,467.00	6-02-15-026-019	B	NJDOT LOCUST DRIVE		R	10/25/22	11/04/22		
22-00632	10/25/22	STA02	STAPLES CREDIT PLAN										
			1 FILE FOLDER (WTR/SWR)	13.49	2-05-55-500-021	B	WATER OPERATING OE		R	10/25/22	11/04/22		3151539281
			2 FILE FOLDER (WTR/SWR)	13.50	2-07-55-500-021	B	SEWER OPERATING OE		R	10/25/22	11/04/22		3151539281
			3 RUBBERS	26.24	2-01-20-120-020	B	MUNICIPAL CLERK OE		R	10/25/22	11/04/22		3152193681
				<u>53.23</u>									
22-00633	10/26/22	WBM01	W.B. MASON										
			1 TONER	57.50	2-05-55-500-021	B	WATER OPERATING OE		R	10/26/22	11/04/22		233099820
			2 TONER	57.49	2-07-55-500-021	B	SEWER OPERATING OE		R	10/26/22	11/04/22		233099820
			3 1-BINDER	15.58	2-01-20-120-020	B	MUNICIPAL CLERK OE		R	10/26/22	11/04/22		233432776
			4 PENCIL SHARPENER (BAL DUE)	0.96	2-01-20-120-020	B	MUNICIPAL CLERK OE		R	10/26/22	11/04/22		231678118
				<u>131.53</u>									
22-00634	10/26/22	FIR16	FIREFIGHTER ONE										
			1 NFPA TESTING-ANNUAL FLOW TEST	1,290.00	2-01-25-749-020	B	FIRE DEPARTMENT OE		R	10/26/22	11/04/22		Q00000969
			2 SCBA REPAIR	210.00	2-01-25-749-020	B	FIRE DEPARTMENT OE		R	10/26/22	11/04/22		SI-00513142

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-00634	10/26/22	FIR16	FIREFIGHTER ONE		Continued						
			3 HYDROSTATIC TESTING-SCBA BTLs	240.00	2-01-25-749-020	B FIRE DEPARTMENT OE	R	10/26/22	11/04/22		SI-00513180
				1,740.00							
22-00636	10/27/22	JERSE010	JERSEY COAST FIRE EQUIPMENT								
			1 ANSUL SYSTEM INSPECTION	248.00	2-01-25-749-020	B FIRE DEPARTMENT OE	R	10/27/22	11/09/22		410528
22-00639	10/31/22	CEN07	CENTRAL JERSEY SECURITY								
			1 QUARTERLY MONITORING	111.00	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	10/31/22	11/04/22		98716
22-00640	10/31/22	ACT01	ACTION DATA SVC, INC								
			1 PAYROLL INVOICE# 80060	61.28	2-01-20-705-021	B FINANCE OE	R	10/31/22	11/04/22		
			2 PAYROLL INVOICE# 80060	20.42	2-05-55-500-021	B WATER OPERATING OE	R	10/31/22	11/04/22		
			3 PAYROLL INVOICE# 80060	20.42	2-07-55-500-021	B SEWER OPERATING OE	R	10/31/22	11/04/22		
				102.12							
22-00644	11/01/22	CLA01	CLARKIN & VIGNUOLO, P.C.								
			1 4QTR 2022 RETAINER	1,062.50	2-01-21-720-020	B PLANNING BOARD OE	R	11/01/22	11/04/22		19130
22-00646	11/03/22	KELSO005	KELSO & BURGESS								
			1 COURT SESSION NOVEMBER 2022	600.00	2-01-25-757-020	B MUNICIPAL PROSECUTOR OE	R	11/03/22	11/04/22		
22-00647	11/07/22	XTED1	XTEL COMMUNICATIONS								
			1 TELEPHONES LINES #223041238	680.42	2-01-31-827-020	B TELEPHONE COSTS	R	11/07/22	11/07/22		
22-00650	11/07/22	MCU01	Middlesex Cty Utilities Auth								
			1 DUMP CHARGES-OCTOBER 2022	4,482.80	2-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	11/07/22	11/07/22		
22-00651	11/07/22	MID16	MIDDLESEX COUNTY TREASURER								
			1 4TH QTR HEALTH AID	4,963.55	2-01-43-785-020	B MIDDLESEX CO BOARD OF HEALTH	R	11/07/22	11/07/22		8660
22-00653	11/09/22	MID17	MIDDLESEX COUNTY TREASURER								
			1 FUEL USAGE SEPTEMBER 2022	767.38	2-01-31-833-020	B GASOLINE	R	11/09/22	11/09/22		CV-9-9-22
22-00654	11/09/22	STAL17	STAR2STAR COMMUNICATIONS								
			1	236.07	2-01-31-827-020	B TELEPHONE COSTS	R	11/09/22	11/09/22		SUB01453142
			2 TELEPHONE (MUNICIPAL)	359.05	2-01-31-827-020	B TELEPHONE COSTS	R	11/09/22	11/09/22		SUB01453143
				595.12							

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
22-00655	11/09/22	AMAZON CAPITAL SERVICES											
1	6	FOLDING TABLES-COMM CTR		178.00	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	11/09/22	11/09/22	11/09/22	1KD1-00J1-7YRH
2		SHIPPING		3.57	2-01-26-772-020	B	BUILDINGS & GROUNDS OE		R	11/09/22	11/09/22	11/09/22	1KD1-00J1-7YRH
3		PHONE CASE		23.99	2-01-26-765-020	B	STREETS & ROADS OE		R	11/09/22	11/09/22	11/09/22	1XRF-66X9-GFIP
				<u>205.56</u>									
22-00656	11/10/22	KENNEDY SCHEAR											
1		HAYRIDE/BONFIRE REFRESHMENTS		625.00	T-13-55-000-007	B	RESERVE FOR RECREATION TRUST		R	11/10/22	11/10/22	11/10/22	
Total Purchase Orders: 50 Total P.O. Line Items: 113 Total List Amount: 123,490.29 Total Void Amount: 0.00													

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	2-01	42,124.70	0.00	42,124.70	0.00	0.00	42,124.70
WATER OPERATING FUND	2-05	2,333.15	0.00	2,333.15	0.00	0.00	2,333.15
SEWER OPERATING FUND	2-07	68,833.41	0.00	68,833.41	0.00	0.00	68,833.41
Year Total:		113,291.26	0.00	113,291.26	0.00	0.00	113,291.26
GRANT FUND	G-02	9,467.00	0.00	9,467.00	0.00	0.00	9,467.00
GENERAL TRUST FUND	T-13	732.03	0.00	732.03	0.00	0.00	732.03
Total of All Funds:		123,490.29	0.00	123,490.29	0.00	0.00	123,490.29

**Resolution
#2022-146**

**AUTHORIZATION FOR CENTER STATE ENGINEERING TO PROVIDE
INSPECTION & CONSTRUCTION ADMINISTRATION SERVICES FOR LOCUST
DRIVE ROAD IMPROVEMENTS**

WHEREAS, the Governing Body of the Borough of Helmetta originally authorized \$26,584.00 for the preliminary design of Locust Drive;

WHEREAS, the funds are available in Capital Ordinance 2022-05.

WHEREAS, the Borough of Helmetta authorized Remington & Vernick Engineering, Inc. (RVE), by Resolution #2022-119, to perform certain professional engineering and survey services for the project known as Locust Drive road improvements; and,

WHEREAS, Center State Engineering has proposed to perform the Inspection & Construction Administration Services for those projects listed above, in the amount of \$35,000, which is less than the amount proposed by RVE for those services, \$51,913.00; and,

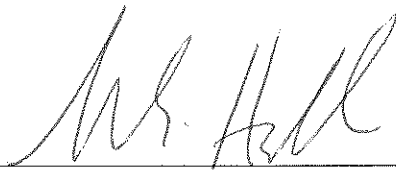
NOW THEREFORE, BE IT RESOLVED that Resolution No. 2022-119 is hereby rescinded for the limited purpose of those Inspection & Construction Administration Services not yet performed by RVE in accordance with Resolution No. 2022-119; it is further

RESOLVED, the Governing Body of the Borough of Helmetta, County of Middlesex, State of New Jersey hereby authorizes Center State Engineering to perform the Inspection & Construction Administration Services for the project noted above, in the amount of \$35,000.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski						✓
Karczewski	✓		✓			
Stasi						✓

CERTIFICATION

I, Melissa Hallerman, Acting Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on November 14, 2022.

A handwritten signature in black ink, appearing to read "Melissa Hallerman". The signature is fluid and cursive, with the first name "Melissa" and last name "Hallerman" clearly distinguishable.

MELISSA HALLERMAN
Acting Municipal Clerk

RESOLUTION

2022-147

Agreement to Renew Membership in the Mid Jersey Municipal Joint Insurance Fund

WHEREAS, the Mid Jersey Municipal Joint Insurance Fund (hereinafter the FUND) is a duly chartered Municipal Insurance Fund as authorized by N.J.S.A. 40A:10-36 et seq; and

WHEREAS, the BOROUGH OF HELMETTA is currently a member of said FUND, and;

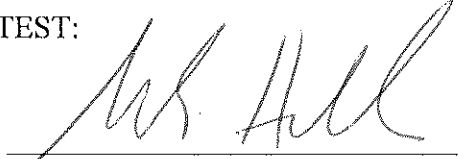
WHEREAS, effective January 1, 2023*, said membership will expire unless earlier renewed, and;

WHEREAS, the governing body of the BOROUGH OF HELMETTA resolved to renew said membership;

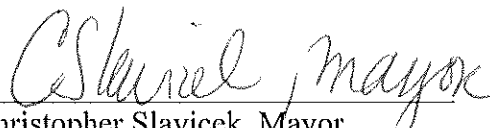
NOW THEREFORE, it is agreed as follows:

1. The BOROUGH OF HELMETTA hereby renews its membership in the Mid Jersey Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2023, and ending January 1, 2026*.
2. The BOROUGH OF HELMETTA hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Mid Jersey Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Banking and Insurance in accordance with the applicable Statutes and administrative regulations as if each and every one of said documents were re- executed contemporaneously herewith.
3. The BOROUGH OF HELMETTA agrees to be a participating member of the FUND for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the BOROUGH OF HELMETTA, the Mid Jersey Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Banking and Insurance to accept the renewal application of the BOROUGH OF HELMETTA.
5. Executed the 14th day of November, 2022 as the lawful and binding act and deed of the BOROUGH OF HELMETTA, which execution has been duly authorized by public vote of the governing body.

ATTEST:

By: 
(Melissa Hallerman, Municipal Clerk)

BOROUGH OF HELMETTA


Christopher Slavicek, Mayor

Mid Jersey Municipal Joint Insurance Fund

(Authorized Signature)

*12:01 a.m.

**RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE
MID JERSEY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Helmetta is a member of the Mid Jersey Municipal Joint Insurance Fund; and

WHEREAS, said renewal membership terminates as of January 1, 2023*, unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, BE IT RESOLVED as follows:

1. The Borough of Helmetta agrees to renew its membership in the Mid Jersey Municipal Joint Insurance Fund for a period of three (3) years beginning January 1, 2023, and ending January 1, 2026*, and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.

2. The Mayor and Clerk/Administrator/Manager shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Mid Jersey Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This resolution agreed to the day 14th of November, 2022, by a vote of:

3 Affirmative 0 Abstain

0 Negative 2 Absent

* 12:01 a.m.

CERTIFICATION

I hereby certify the above to be a true copy of Resolution No. 147 adopted by the

Borough of Helmetta of the Governing Body at a meeting held on November 14th, 2022.